

Camp Rosenbaum Planning Meeting Agenda

Wednesday, March 16th – 6:00pm

Location: City of Wilsonville Parks & Recreation – Mt Hood Rn
29600 SW Park Place, Wilsonville, OR 97070

OR dial: (US) +1 413-350-0746 PIN: 548 380 851#



CAMP ROSENBAUM 2022: July 23-29

Attendance:

Brian Kroeller – Rogue	Crystal Kroeller – Spanky
Shelly Davison – Camerabag	Nikki Spiegel – Pupule
Deyseano Georgianna – Mr. Incredible	Lori Krasnowsky – Tadpole
Liz Crawford-Rowe – Tigger	Mike Rowe – Yeti
Mary Dorough	Leslie Crehan – Moonglow
Barry Quinn – Sizzler	Elaine Nguyen – Duchess
Sandy Garabedian – Freckles	Misty Gremaud – Java
Kevin Allen – Radio	Nena Urciel-King
Lauretta James - Saddlemaker	

1. Welcome everyone!
2. Staff Registration Update as of March 16th, 2022 (<https://www.camprosenbaum.org/staff/>)
 - Online applications close Friday, April 8th, 2022

Camp Admin 12 (11 applicants)
Life Guards 2 (0 applicants)
Camp Supply 6 (6 applicants)
Camp Support 9 (6 applicants)
Food Service 16 (7 applicants)
Fire Dept. 5 (3 applicants)
Command Post 2 (3 applicants)
Photo/Video Support 6 (2 applicants)
Medical 7 (3 applicants)
Drivers 8 (0 applicants)
Campsite/Horses/Nature Program 16 (18 applicants)
Arts and Crafts 6 (6 applicants)
Leather 6 (6 applicants)
Science 6 (5 applicants)
Group Leaders 4 (4 applicants)
Assistant Group Leaders 4 (3 applicants)
Laundry 2 (0 applicants)

Police Activities 4 (4 applicants)
Head Counselors 2 (1 applicant)
Male Counselors 16 (7 applicants)
Female Counselors 16 (21 applicants)
Music 4 (5 applicants)
Staff Total needed: 159 (122 applicants total)

- Freckles: Can you Send group leaders the list of female and male counselors who have applied?
- Spanky: Yes, not a problem!
- Tadpole: Can we reach out to our long-term staff who have attended in the past to see if they are going to apply or not this year?
- Spanky: The staff application goes out to our email group, which contains over 400 current and prior staff. I am happy to reach out to any specific individual who you think would have applied.
- Yeti: Saddlemaker hasn't received the list of campsite applicants, can you send it to her please?
- Spanky: I sent it out but I can resend it, that is not a problem. I will cc you just in case she isn't getting my emails.
- Leslie: Can you send me a list of Home Forward applicants who have applied?
- Spanky: Sure!
- Camerabag: I just texted GG and she will sign up for laundry.
- Freckles: Do we have any youth volunteers who have applied? How many are we allowed each year?
- Spanky: One youth volunteer has applied so far and I will have to double check how many we are allowed in addition to the Civil Air Patrol Cadets.
- Yeti: How many kitchens are we running and how many staff are assigned / CAP kids.
- Spanky: We are running two kitchens and there are 16 slots for Kitchen and CAP kids combined.
- Java: Where can youth volunteers go at camp?
- Spanky: They can apply in any of the activity areas like Arts & Crafts, Science, Leather, Admin, and as a Youth Wrangler if they have the required experience.
- Duchess: As a reminder, the bus drivers were always last to apply. I don't know if Sarah has submitted the bus request but we should talk to their unit to see if they have any individuals who are able to apply.

3. Vaccine Policy & COVID Testing

- Spanky: The board had a special vote on 2/25/22 to decide on the set policy for COVID vaccines and testing. Below is what they decided:
 - Campers: Because COVID vaccines are not required in school settings, although highly encouraged, it would be difficult to enforce a COVID vaccine policy while at Camp Rosenbaum. We are, however, adding a line in the camper application asking if campers have been vaccinated, and if not, asking if they need assistance in acquiring a COVID vaccine. If a camper indicates that they need assistance, we would work with their local housing authority and vaccination clinic to ensure their needs are met prior to attending Camp Rosenbaum. Another reason why it is important to know whether a camper is not vaccinated is because their quarantine

guidelines would be different from someone who was fully vaccinated. This will help our medical staff to properly serve the campers if they are to become sick.

- Staff: Because we have staff who have medical and religious exemptions to the COVID vaccine, along with the fact that not all of our partners require the vaccine at their place of work, we are not implementing a COVID vaccine requirement for staff to attend Camp Rosenbaum, however, each staff will follow the health and safety guidelines while at camp. We are continuing to receive anonymous submissions about whether staff who have applied are vaccinated or not and of those who have responded, 94.5% of them are vaccinated and 65.5% of those individuals have received their booster.
- Camp Rosenbaum 2022 COVID-19 Health and Safety Guidelines
The COVID-19 vaccine will not be required, but highly encouraged, for staff and campers who attend Camp Rosenbaum 2022. The following health and safety measures will be implemented as a precaution to keep our staff and campers safe while at camp:
 - Require COVID testing for campers prior to boarding the bus to Camp Rosenbaum
 - All staff will be tested when they arrive at Camp Rosenbaum
 - We will have additional tests available for any campers or staff members who show COVID symptoms and will be isolated with supervision until a negative COVID test is determined
 - Any camper or staff member who tests positive for COVID will go home or not be allowed to board the bus to camp
 - We will have additional staff on hand to fill in for any staff member, especially counselors, who test positive upon arriving or during the week
 - We will have daily symptom checks for all staff and campers conducted by section leads and counselors
 - Temporal thermometers will be issued to all medics, nurses, section leads, and counselors for daily temperature checks
 - We will follow the state and CDC guidelines for masking and social distancing requirements at the time of Camp Rosenbaum and adjust meals accordingly
 - We will have lower numbers of staff (160) and campers (100), which will result in 6-7 campers per bay and 2 counselors per bay
 - All high-touch surfaces will be frequently cleaned and disinfected in addition to each activity cleaning surfaces and tools after each group has left
 - Hand sanitizer will be widely available in every section or activity at camp
- Tadpole: We should have hand sanitizer stations when entering and exiting each activity or kitchen.
- Rogue: That could be Sysco order
- Camerabag: I think I have two more photo people who will apply: Emily and Bobby Kennedy
- Spanky: Awesome! It will be nice to see Bobby in a new role this year.
- Java: Would it be helpful for staff to test beforehand?
- Spanky: They can definitely test before they come to camp to have the assurance when they leave, however, we will be testing everyone when they arrive.
- Freckles: Will we have enough tests for everyone?
- Spanky: Yes, applied for grants to cover costs of testing, medical supplies, and masks, which we will purchase prior to arriving at camp.

4. Succession Plan

- Rogue: I would like each section lead to send me a list of the person who will be replacing them for future years when someone retires. There are a lot of staff changes happening this next year or two and it is most important to designate the person that you will be passing on your wisdom to. It is also imperative that each section lead have a continuity binder where someone could step in for prior to camp planning, camp set up, and during camp tasks. I would also like to schedule an informal phone call to all the section leads to talk about future planning. You can email me at: kroellerb@gmail.com or reach me by phone: 360-601-2155

5. Taste of Camp

- Spanky: This year's Taste of Camp is both in person OR online - Thursday, May 12th, 2022, at Castaway Portland. If you would like to register visit: <https://www.camprosenbaum.org/tasteofcamp/>
- Mary: We have 9 out of the 57 volunteers that we need for the in-person event so if you are able to, we could really use the help. We have a lot of good responses back from our in-kind donations but could always use more donations for auction packages.
- Tadpole: Can you send out an email to everyone for what you need?
- Spanky: Yes, we can send out a wish list when I send out the meeting notes.
- Tadpole: I don't know if people know yet who we are honoring this year at the Taste of Camp.
- Spanky: This year, we are honoring the James family for their work with the equine program and their dedication to Camp Rosenbaum. We will also have a short tribute to Yaki on screen.
- Tadpole: I think honoring them gives people a taste of what goes into putting camp together.
- Freckles: I will be there for set up and can help with other jobs if needed.
- Tadpole: Do you have Dave Rosenbaum; they always volunteer for registration?
- Spanky: No, but I can reach out to him and ask.

6. Other business

- Spanky: I would like to start assigning the daily clubhouse skits. I know that last year the staff groups each volunteered for a day of the week. Do I have any volunteers?
 - Group Leaders – later in the week like Thursday
 - Fire Dawgs – Friday skit
 - Medics?
 - Science?
 - Support?
 - Supply?
 - CAP kids?
- Importance of PAL – Rogue
 - According to Title 32 law, the Oregon National Guard cannot commit to supporting nonprofit organizations unless they fall under specific groups that are listed. The National Police Activities League (PAL) is one of the groups listed in the Title 32 Law. Now that PPB doesn't have a PAL membership, we were really close to not having the Oregon National Guard support so I am going to ask the board to apply to be a national member PAL member. It comes with an annual fee, but without the PAL connection, we would not have the liability and support that The Adjutant General

needs to sign off on the military's support for our camp. This just shows how important PAL is to Camp Rosenbaum and the National Guard.

- Tadpole: How much does the annual fee cost?
- Spanky: It costs \$650 per year and the application seems to be pretty simple and align with our programs. We also have a letter from Chief Lovell that he and Bruce Prunk wrote together about the connection with Camp Rosenbaum and PPB. We can also justify the membership throughout support of the Rosenbaum PPB Youth Camp, which is a youth sports camp put on by us and PPB.
- Freckles: What about the GREAT program? It's now STARS?
- Spanky: Similar to the National PAL organization GREAT is a national group that requires permission to use their logo and curriculum. Since PPB is no longer associated with GREAT, we needed to change the name of the class. We came up with STARS but are still working on exactly what the acronym stands for. When we did Operation Lemonade, I called and got permission to use their logo and curriculum for our weekly activity book but it stopped at that project.
- Tadpole: Will the STARS instructor in uniform?
- Spanky: Yes, the STARS class will have the instructor in uniform and the curriculum will be very similar but more interactive for the campers.
- Tadpole: What are we doing for the 50th camp shirts? Weren't there past staff who wanted to join for the 50th?
- Spanky: In 2020, we all voted on the shirt design and the majority voted for navy blue shirts with gold lettering.
- Tadpole: How does everyone feel about buying clothing with the 50th logo on it? Would you want just the anniversary logo on it or the option for the standard logo?
- Freckles: I would say just the anniversary logo.
- Java: Maybe hold until May to open clothing sales up? As for COVID, looking at the CDC website each Thursday it refreshes
- Tadpole: Do you want high quality items? Or offer a range of cost items?
- Freckles: We don't want it too expensive, stay from medium or lower.
- Spanky: Does anyone have any special clothing items that they would like to request?
- Java: I could always use a good Hydroflask, metal for hot or cold.
- Spanky: We always order extra items for VIG as well. Usually, they are nicer items or ones that don't need sizes like hats.
- Saddlemaker: Lori, can you give me a call for ordering baseball caps for campsite staff? I also wanted to thank everyone who has signed up to help on the farm, it has meant a lot to all of us in the James family. All the support from our camp family has really touched our hearts.

Attachments:

- Points of Contact for 2022
- Action Items

2022 Camp Rosenbaum Points of Contact

Activities – Debbie VanAcker

Arts & Crafts – Andi Toombs

Billeting & Facilities – Mike Brown

Buses –

Bus Escorts – Brian Pelster

Campsite & Horses – Trent Marsh & Laurie James

Civil Air Patrol – Heather Perkins

Clubhouse – Greg Matthews

Daily Schedule – Crystal Kroeller & Group Leaders

Fire Dawgs – Barry Quinn

Housing Authority Support – Leslie Crehan

Inventory & Purchasing – Crystal Kroeller

Kitchen & Food Service – Kevin Gilliam

Leather – David Overbay

Lifeguards – Barry Quinn

Medical – Merissa Skidmore

Music – Monica Foucher

Nature program – Sheri Park & Rachel Albright

OPLAN – Brian Kroeller & Sarah Chiapetto

Photography – Shelly Davison

Police Support & GREAT – Amy Bruner-Dehnert

Science – Jon Dyer

Supply – Dena Johnson

Support – Deyseanno Georgianna

VIG Day – Mary Dorough, Sara Perkins & Brian Kroeller

Action Item List

x	Cell phone policy	Should we establish a policy for cell phone use during the week? Yes!
<input type="checkbox"/>	New Activity Banners	Order new activity flags Assigned to: Spanky & Tadpole
<input type="checkbox"/>	Fishing Hole Activities	Needing to create two activities, 20 minutes long, while campers are waiting to fish – Sally Rally & Tadpole
x	Field Trip	Tour planned for the Maritime Museum Assigned to: Sally Rally
x	Campsite day schedule	Set campsite activity times with goal of groups back at bays by 4:00pm (adjust daily schedule)
<input type="checkbox"/>	CAP Involvement	More CAP involvement/interaction with campers Assigned to: Rogue, Bookworm
x	Shout outs & beads	Provide more info to staff about the process for beads or shout outs. Assigned to: Spanky
x	Custom tags	Research options for custom tags for individual areas Assigned to: Spanky
x	Renaming GREAT (Now STARS)	Renaming GREAT class and activities, possibly adding soccer as one of the sports. Assigned to: Karma
x	Behavior plan	Develop framework for addressing heightened behavioral issues; Create Ground Rules posters
<input type="checkbox"/>	Clubhouse skits	Assign staff areas to camper skits
x	Uniform reveal	Work on scheduling uniform reveal to allow time for kids to ask questions and process: Rogue
<input type="checkbox"/>	Autograph books	Create autograph books for campers. Assigned to: Spanky & Tadpole
<input type="checkbox"/>	Gender Identity Policy	Establishing policy for campers who do not identify as cisgender, possibly adding item to camper applications? Assigned to: Spanky & Group Leaders