

Camp Rosenbaum Planning Meeting Agenda

Wednesday, January 19th – 6:00pm

CAMP ROSENBAUM 2022: July 23-29



Attendees:

Brian Kroeller – Rogue
Elaine Nguyen - Duchess
Lori Krasnowsky – Tadpole
Trina Ledbetter
Mary Dorough
Shelly Davison – Camerabag
Don Clermont – Hiker
Mike Rowe – Yeti
Misty Gremaud – Java
Harold Lu – Bamboo

Crystal Kroeller – Spanky
Amy Bruner-Dehnert – Karma
Rick Henderson – Bone
Barry Quinn – Sizzler
Liz Crawford-Rowe – Tigger
Grant Walter – Ogre
Merissa Skidmore – Hardcore
Leslie Crehan – Moonglow
Terry Peters – NASCAR
Andi Tombs – Skittles

1. Welcome everyone! (Rogue)

- We hate to start off our meeting on a somber note but we wanted to take a moment and remember the amazing man and volunteer that Yaki was. He gave so much to Camp Rosenbaum and the children who attended in past year and helped shape our horse program into what it is today. We will open the floor to anyone who had anything they would like to say anything before we start the meeting.
- On a happier note, we have a new Events Coordinator, Mary Dorough, who started this month working with Crystal on Taste of Camp Planning. She will be heading up our fundraisers and VIG Events starting this year. Mary and Crystal will work closely together as she learns the ropes but she is a great asset to our team, not only because she has the experience in fundraising, marketing, and event planning but also children's camp planning experience.

2. 2022 changes and updates (Spanky)

- Due to the Portland Police Bureau no longer being a member of the national G.R.E.A.T. program, the G.R.E.A.T. class needs to be renamed. We will still have a similar class taught by a PPB officer with similar curriculum focused around making good choices, staying away from drugs and gangs, etc. We have been thinking about renaming it S.T.A.R.S. Class. The exact words that the acronym represent have yet to be finalized.
- Right now, we don't have many changes. Since we were late to getting dates for CR 2022, we might be short one classroom. We will need to confirm this with Camp Rilea and Mike Brown, but the worst-case scenario means that Book Club might have to be located in the back of the STARS classroom and kids will get their books after the class.

Also, music will need to be relocated, possibly in the clubhouse. The good part about that is we will be getting the clubhouse Wi-Fi for the week.

3. Monthly Planning Meeting Dates (Spanky)

- Does anyone have any questions regarding the planning meeting dates that were sent out? *(No questions were asked)*

4. Staff & Camper Registration Timeline (Spanky)

- Staff registration will open up on Friday, February 4th and close on Friday, April 8th
- Camper applications will run from March 1st – April 19th

5. 2022 Workshops (Spanky)

- So far, we have two virtual training workshops set up. Since we did so many wonderful trainings in 2021 that are still available to watch, we are only scheduling workshops if there are topics that are needed or requested. I met Guy Avenell at the OPOA Conference in December and he works with children and veterans with PTSD and has tons of tips on what to do in specific situations if a child is overwhelmed or needs one-on-one attention to diffuse any conflict. We also have Don Clermont “Hiker” scheduled for May to talk about his training session that was rescheduled from 2021.
 - Wednesday, April 27th, 2022 – 6:00pm with Guy Avenell
 - Wednesday, May 25th, 2022 – 6:00pm with Don Clermont “Hiker”

6. Other business

- Points of Contact for 2022 (Spanky):
 - The contact list for the area leads were sent out with the agenda but if we need to change anything please let us know. As you can see, we have a few new names on the list. Skittles will be heading up Arts and Crafts since NASCAR has her hands full with work but she will be helping Skittles and will still be at camp if possible. VIG Day will be headed up by Mary Dorough, Sizzler is our new Fire Dawgs lead, Major Berlinda White will be our new Military Camp Coordinator since Elaine has retired, and I have added music to the contact list so Mixtape has been added to the list.
- Succession Plan (Rogue):
 - We need to start a succession plan for our main POC's for Camp. The next 2-3 year there will be a lot of turnover of people at camp and we want to bring out the best and brightest at Camp. We need to start putting together areas that need extra help, or a last minute, just in time plan. I will be reaching out to area leads to get input for 2022 and looking ahead.
 - Spanky: We have a lot of staff who are using the 50th Camp Rosenbaum as their last, or near last, year at camp so we are asking each area lead plan for the future and start training a successor. We started this program when we added assistant group leaders and it worked out very well. We want to make sure everyone knows what is expected out of these roles at camp so if someone wasn't able to make it to camp, they would have an alternate or someone to step in to help.
- Supply & Inventory (Spanky)
 - I will send each area lead their 2022 supply and inventory list with what they filled out in 2020/21. Please update the list with any additional supplies needed for 2022.

- Action Item list
 - Yeti: For busses, if we have issues getting them due to the shortage of military resources, have we thought about asking First Student?
 - Trina offered to help with VIG Day events.
 - Duchess asked if Spanky could send her and Berlinda a copy of the OPLAN.
 - Sizzler asked if we could send out OPLAN to area leads.
 - Moonglow: Do we have a plan yet for vaccines for Camp yet?
 - Spanky: Not yet but the board will be meeting on Monday, February 7th and they will discuss the plan. We also have our medical team meeting once a week to go over any COVID updates and recommendations.
 - Hardcore: We asked staff if they were vaccinated and whether they plan to be in the future, we can ask that for campers but we don't have a policy at this time.
 - Tadpole: Why aren't we able to require it?
 - Sizzler - What is the policy for vaccines to access a base?
 - Rogue: As civilians utilizing Camp Rilea, there are no vaccine regulations.
 - Yeti: It is probably something the board should talk about and decide whether we will require vaccines for campers and staff.
 - Hiker: Can we gather information for the board about vaccinations to help make a decision?
 - Moonglow: if we send out an application in March, we need to make that decision in the Feb board meeting or soon after. Also, what are the number of kids for 2022?
 - Spanky: I will be reaching out to each of our housing authority partners and once we know which agencies want to participate this year, we will be able to determine how many campers each housing authority will be allotted. As for the total number of campers, we will be using Granola's limited campers and staff from 2021; 100 campers and 150 staff members. Each bay will have 6-7 campers and 2 counselors.
 - Spanky asked if there were any other questions or concerns before we adjourn. Hearing none, she reminded everyone that Yaki's service is going to be next Tuesday, January 25th, 2022. For those unable to attend in person, there will be a virtual option to view on Facebook.

2022 Camp Rosenbaum Points of Contact

-DRAFT-

Activities – Debbie VanAcker

Arts & Crafts – Andi Toombs

Billeting & Facilities – Mike Brown

Buses –

Bus Escorts –

Campsite & Horses – Trent Marsh & Laurie James

Civil Air Patrol – Heather Perkins

Clubhouse – Greg Matthews

Daily Schedule – Crystal Kroeller & Group Leaders

Fire Dawgs – Barry Quinn

Housing Authority Support – Leslie Crehan

Inventory & Purchasing – Crystal Kroeller

Kitchen & Food Service – Kevin Gilliam

Leather – David Overbay

Lifeguards – Barry Quinn

Medical – Merissa Skidmore

Music – Monica Foucher

Nature program – Sheri Park & Rachel Albright

OPLAN – Brian Kroeller & Berlinda White

Photography – Shelly Davison

Police Support & GREAT – Amy Bruner-Dehnert, Brian Pelster

Science – Jon Dyer

Supply – Chris Schinnerer, Rick Henderson

Support – Deyseanno Georgianna

VIG Day – Mary Dorough, Sara Perkins & Brian Kroeller

Action Item List

x	Cell phone policy	Should we establish a policy for cell phone use during the week? Yes!
<input type="checkbox"/>	New Activity Banners	Order new activity flags Assigned to: Spanky
<input type="checkbox"/>	Counselor Feedback	Group leaders to discuss providing counselor feedback at counselor staffing meeting
<input type="checkbox"/>	Fort Clatsop	Tour plan for Fort Clatsop / return to Maritime Museum? Assigned to: Sally Rally
x	Campsite day schedule	Set campsite activity times with goal of groups back at bays by 4:00pm (adjust daily schedule)
<input type="checkbox"/>	CAP Involvement	More CAP involvement/interaction with campers Assigned to: Rogue, Bookworm
x	Shout outs & beads	Provide more info to staff about the process for beads or shout outs. Assigned to: Spanky
x	Custom tags	Research options for custom tags for individual areas Assigned to: Spanky
<input type="checkbox"/>	Renaming GREAT	Renaming GREAT class and activities, possibly adding soccer as one of the sports. Assigned to: Karma
<input type="checkbox"/>	Behavior plan	Develop framework for addressing heightened behavioral issues; Create Ground Rules posters
<input type="checkbox"/>	Clubhouse skits	Assign staff areas to camper skits
<input type="checkbox"/>	Uniform reveal	Work on scheduling uniform reveal to allow time for kids to ask questions and process: Rogue
<input type="checkbox"/>	Autograph books	Create autograph books for campers. Assigned to: Spanky & Tadpole
<input type="checkbox"/>	Gender Identity Policy	Establishing policy for campers who do not identify as cisgender, possibly adding item to camper applications?